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## Early Booking Discount - Deadline Approaching

Book and pay by **Tuesday 1 November** to qualify for the early booking discount for the half-day courses being held on Tuesday 15 November.

Don't forget there is also government **funding available** to help with the cost of your training. Contact me and I can put you in touch with someone in your area for full details.

**Submission documents that win  
15 November 2011: 09.30-13.00**  
Course Director: Caroline Cole, Colander

### Previous delegates said:

"Excellent to have a course director with real knowledge and expertise on the submission and judging process."

"Well presented and an interesting interactive format - most worthwhile, thank you."

Designed for anyone who is involved in creating submission documents, this course analyses client expectations and helps delegates create documents that appeal to individual clients, whether through formal PQQ's and EOI's or the more informal requests for information that precede a design competition. [more...](#)

**Working more efficiently**  
**15 November 2011: 14.00-17.30**  
Course Director: John Forrester, Colander

### Previous delegates said:

"An inspiring session, lots of ideas to take away, thank you."

"Really useful and very well delivered, I will certainly change my ways!"

This course is full of practical ideas on how time management techniques can be applied to the profession and looks at both personal and systematic issues to link proven theory with day-to-day reality. [more...](#)

**Latest [Colander Blog](#):**

**15 September, 2011**

## New ideas for urban living?



The Ove Arup Foundation, in collaboration with the Guardian Newspaper, has set up a website entitled: What

Future? New Ideas for Urban Living  
<http://www.guardian.co.uk/what-future-urban-living>  
to encourage people to think imaginatively about new ideas for urban living - the emphasis being on 'new'.

If you would like to make a contribution to the site - no more than 600 words - do send me your thoughts: caroline@colander.co.uk. The idea is to gather together provocative but constructive ideas from across the industry as well as from people who use our cities - to engender debate and promote new thinking. All submissions will be subject to editorial approval.

To get the ball rolling and to whet your appetite, the Guardian has commissioned four pieces that are already posted on the site, about creating a holistic environment, technology in the city, where we will live in the future and model urban developments.

Even if you don't want to make a contribution yourself do visit the site and encourage others to do so.

[Click Here](#) to follow the Colander Blog.

## Help for Architects: Business Reviews

Drawing on our experiences of working with client organisations as well as architects, we regularly help architectural practices to step back and consider their performances - both on individual projects and as practices competing in the open marketplace.

On a practice level, our work includes both internal and external reviews and trend analyses, drawing on our extensive knowledge of the profession, and our many years of benchmarking the profession.

### What our clients say:

*"Colander understands the architectural profession and how we work with our clients, this means the feedback that you get is relevant, properly detailed and useful."*

For further information, do visit our [website](#), or call Caroline Cole direct on 020 8771 6445 or reply to this email.

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I hope you will find some of the above useful but if you no longer wish to receive this information from us, or if there is anyone else in your practice who should be receiving it as well or instead of you, please let me know and I will be happy to update our database accordingly.

Please click "**unsubscribe**" below if you no longer wish to receive our updates.

Best wishes

Beverley